



CITY OF SAN BRUNO

GOVERNOR'S EXECUTIVE ORDER N-29-20**
CORONAVIRUS COVID-19
AND SAN MATEO COUNTY HEALTH DIRECTIVE
FROM MARCH 17, 2020**

On March 17, 2020, the Governor of California issued Executive Order N-29-20 suspending certain provisions of the Ralph M. Brown Act in order to allow for local legislative bodies to conduct their meetings telephonically or by other electronic means. Pursuant to the current Shelter-In-Place Order issued by the San Mateo County Health Officer which became effective on March 17, 2020, and which was updated and recently extended on April 29, 2020; the statewide Shelter-In-Place Order issued by the Governor in Executive Order N-33-20 on March 19, 2020; and the CDC's social distancing guidelines which discourage large public gatherings, San Bruno City Hall is no longer open to the public for meetings of the Culture and Arts Commission.

If you would like to make a Public Comment on an item not on the agenda, or comment on a particular agenda item, please email us at twallace@sanbruno.ca.gov. The length of all emailed comments should be commensurate with the three minutes customarily allowed per speaker, which is approximately 300 words total. Emails received before the special or regular meeting start time will be forwarded to the Culture and Arts Commission, posted on the City's website and will become part of the public record for that meeting. If emailed comments are received after the meeting start time, or after the meeting ends, they will be forwarded to the Culture and Arts Commission and filed with the agenda packet becoming part of the public record for that meeting.

Individuals who require special assistance of a disability-related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, agenda packet or other writings that may be distributed at the meeting, should contact Tim Wallace, Community Services Superintendent, 48 hours prior to the meeting at (650) 616-7084 or by email at twallace@sanbruno.ca.gov. Notification in advance of the meeting will enable the City of San Bruno to make reasonable arrangements to ensure accessibility to this meeting, the materials related to it, and your ability to comment.

**CULTURE AND ARTS COMMISSION
MEETING AGENDA
Thursday, May 20, 2021 • 6:30 p.m.**

WELCOME TO OUR COMMISSION MEETING

**Zoom Meeting Details:
Please click this URL to join.**

<https://sanbruno-ca-gov.zoom.us/j/95318878556>

**Password:
073763**

**Or join by phone:
US: +1 669 900 9128
Meeting ID: 953 1887 8556**

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1. **CALL TO ORDER/ROLL CALL:** Chair Melissa Rohlf, Vice Chair Pamela Madden, Pamela Gamble, Jeanne George, Janet Monaghan, Judith Puccini, Melodie Tobin.
 2. **PLEDGE OF ALLEGIANCE:**
 3. **REVIEW OF AGENDA:**
 4. **ACCEPTANCE OF THE MINUTES:** April 15, 2021
 5. **CONSENT CALENDAR:**
 6. **PUBLIC COMMENT ON ITEMS NOT ON AGENDA:** (Note: Commission's policy is to refer matters raised in this forum to staff for investigation and/or action where appropriate. State Law, known as the "Brown Act", prohibits Commission from discussing or acting upon any matter that is not on the agenda. Non-agenda issues raised by members of the public or by the Commission may, at the discretion of the Commission, be scheduled for consideration at future meetings.)
 7. **UNFINISHED BUSINESS:**
 - a. Receive Staff Report – Community Gallery Exhibit Selected Artists Announcement
 8. **NEW BUSINESS:**
 - a. Selection of Movies-in-the-Park for Community Voting
 - b. Discuss Local Cultural or Arts Organizations to Present at Future Commission Meetings
 9. **ITEMS FROM COMMISSION MEMBERS:**
 - a.
 10. **ITEMS FROM STAFF:**
 - a.
 11. **ADJOURNMENT**

The next Regular Culture and Arts Commission Meeting will be held on Thursday, June 17, 2021 at 6:30 p.m.

**** POSTED PURSUANT TO LAW ****



MEETING MINUTES

Culture and Arts Commission April 15, 2021

1. **CALL TO ORDER/ROLL CALL:** Chair Rohlfs called the meeting of the Culture and Arts Commission to order at 6:32 p.m. Commissioners Present: Chair Melissa Rohlfs, Vice Chair Pamela Madden, Pamela Gamble, Jeanne George, Janet Monaghan, Judith Puccini, and Melodie Tobin. Staff Present: Tim Wallace.
2. **PLEDGE OF ALLEGIANCE:** Commissioner Madden led the Pledge of Allegiance.
3. **REVIEW OF AGENDA:** No changes.
4. **ACCEPTANCE OF MINUTES:** Minutes from February 18, 2021. **MSC Madden/Gamble.** Accepted 6-0-1.
5. **CONSENT CALENDAR:** None.
6. **PUBLIC COMMENT:** None.
7. **UNFINISHED BUSINESS:** None.
8. **NEW BUSINESS:**
 - a. Review of Submissions for Community Art Gallery Program and Selection of Artists – **Superintendent Wallace** stated that the art gallery program can restart since the library will be reopening soon. There were seven submissions in 2020. Six of these submissions are still interested. One artist, Ellen Silva, was approved to display her works during the 2019/2020 fiscal year, but due to Covid her work was only displayed for two weeks. **Superintendent Wallace** presented the work for all of the artists and the commissioners ranked them on the score sheet. **Superintendent Wallace** will tally and report back at the next meeting. The Commission voted to allow Ellen Silva to show her work again. **MSC Gamble/Monaghan.** 7-0.
9. **ITEMS FROM COMMISSION MEMBERS:**
 - a. Commissioner Puccini – SWA Gallery open hours and SWA demos available on YouTube – **Commissioner Puccini** stated that the SWA Gallery has evolved in the last few years because more of the younger artists are being more experimental and have come to the forefront and have been accepted by a change in the by-laws. The Gallery is open 11am – 3pm Wednesday through Saturday. Starting May 1st Capuchino High School will have a show for the month of May. The annual show will

be in June. She encouraged the commissioners to become members of the Gallery.

10. ITEMS FROM STAFF:

Superintendent Wallace announced that the library will be reopening on Monday, April 19th with modifications. Limited in-person hours will be Monday through Friday from 11am to 1pm and from 4pm to 6pm with 25% capacity. A limited number of computers will be available with a one hour time limit. Masks must be worn, temperature check on arrival, and social distancing. No seating, true browse and go service. Curbside service will be from 2pm to 3pm.

- 11. ADJOURNMENT:** With no other business to be conducted, **Chair Rohlf**s adjourned the meeting at 7:29 p.m.

DRAFT



CITY OF SAN BRUNO

Community Services Department

DATE: May 20, 2021

TO: Culture and Arts Commission

FROM: Tim Wallace, Community Services Superintendent
Ann Mottola, Community Services Director

SUBJECT: Community Art Gallery Program Selected Artists

BACKGROUND:

The Culture and Arts Commission typically selects three artists per year to exhibit at the Library Community Art Gallery. Artist applicants are reviewed and rated at a Commission meeting. The process is a blind rating and referred to Staff to be tallied, and results reported back to Commission at a subsequent meeting.

At the April 15, 2021, Culture and Arts Commission meeting, the Commission viewed and rated works from six entries for the Community Art Gallery Program for 2021-22. Due the COVID-19 related closure of the Library, the artists that were reviewed had submitted their applications in winter 2020. With the Library reopening on April 19, 2021, it was determined that the Community Art Gallery could resume, and the applications submitted in winter 2020 would serve as the applications for the 2021-22 program.

At its April 15, 2021 meeting the Commission made a special accommodation for artist Ellen Silva. Ms. Silva was previously selected by the Commission to display her works during the period March – June 2020. Since the Library closed after March 14, 2020, the Commission voted to automatically approve Ellen Silva as one of the three selected artists for the 2021-22 gallery year.

In addition to Ms. Silva, the two top scoring artists will be shown at the Library Community Art Gallery for the 2021-22 gallery year.

DISCUSSION:

After tallying the Commission's scores, the artists selected to exhibit at the Library Community Art Gallery for the 2021-22 exhibit year are Chuba Oyolu, Tony Williams, and as previously mentioned, Ellen Silva. All are San Mateo County residents, and Chuba Oyolu is a San Bruno resident. The exhibition schedule will be as follows:

- May – October 2021 Chuba Oyolu
- November 2021 – February 2022 Tony Williams
- March – June 2022 Ellen Silva

Artists that were not selected for the program have been notified by staff.

FISCAL IMPACT:

None at this time. However, a stipend of \$250 per artist was included in the proposed 2021-22 City Art Fund budget at the Commission's recommendation. Artists will be eligible to receive a \$250 stipend pending City Council approval of the City Art Fund budget in the upcoming FY 2021-22 budget review process.

ATTACHMENTS:

None.



CITY OF SAN BRUNO

Community Services Department

DATE: May 20, 2021

TO: Culture and Arts Commission

FROM: Tim Wallace, Community Services Superintendent
Ann Mottola, Community Services Director

SUBJECT: Selection of Movies-in-the-Park for Community Voting

BACKGROUND

Each year the Culture and Arts Commission hosts Movies in the Park every Friday during the month of September. The Culture and Arts Commission reviews the movies available from the film distributor, Swank Productions, and selects 10 to post to the City website for community voting. The movies that receive the four top votes from the community are then formally selected to be screened as part of the movie series.

DISCUSSION

While event program is still on hold due to local health orders, Staff recommends that the Commission proceeds with identifying their 10 movie selections from the attached list (Attachment 1) so their selections are ready to post should the City receive an okay to proceed with community gatherings.

The tentative dates of the screenings are:

- Friday, September 3
- Friday, September 10
- Friday, September 17
- Friday, September 24

FISCAL IMPACT

None.

ATTACHMENTS

Attachment 1: Movie List

MOVIE LIST

Top Recent Animated Films

The Croods: A New Age – PG
 Trolls World Tour – PG
 Onward – PG
 Raya and the Last Dragon – PG
 Tom & Jerry – PG
 Sonic the Hedgehog – PG
 Soul – PG
 Toy Story 4 – G
 Frozen II – PG
 Pokemon Detective Pikachu – PG

Top Recent Live Action Films

Wonder Woman 1984 – PG-13
 The War with Grandpa – PG
 The Secret Garden – PG
 My Spy – PG
 Cats & Dogs 3: Paws Unite – PG13
 A Beautiful Day in the Neighborhood – PG
 The Lion King (Live Action) – PG
 Aladdin (Live Action) – PG
 A Dog's Journey – PG
 Dora and the Lost City of Gold – PG

Popular Older Movies

The Karate Kid – PG
 Up – PG
 Lilo and Stitch – PG
 A Bug's Life – G
 The Princess and the Frog – PG
 Hook – PG
 Honey, I Shrunk the Kids – PG
 Tangled – PG
 Remember the Titans – PG
 Brave – PG
 The Never Ending Story – PG
 Despicable Me – PG
 Inside Out – PG
 Miracle – PG
 The Parent Trap (1998 version) – PG

Cars – G
 Groundhog Day – PG
 Monsters, Inc. – G
 The Croods – PG
 Toy Story – G
 Finding Dory – PG
 Akeelah and the Bee – PG
 WALL-E – G
 Beauty and the Beast (Live Action) – PG
 Trolls – PG
 Cinderella (Live Action) – PG
 How to Train Your Dragon – PG
 Free Willy – PG
 The LEGO Batman Movie – PG
 Babe – G

Movies Screened in 2015

Big Hero 6
 Jurassic Park
 Annie
 Guardians of the Galaxy

Movies Screened in 2016

Star Wars: The Force Awakens
 The Minions Movie
 Finding Nemo
 The Good Dinosaur
 Zootopia

Movies Screened in 2017

Hocus Pocus
 Moana
 Jungle Book – Live Action
 Sing
 Raiders of the Lost Ark

Movies Screened in 2018

Black Panther
 Paddington 2
 Jumangi – Welcome to the Jungle
 Coco

Movies Screened in 2019

Captain Marvel
 Mary Poppins Returns
 Bumblebee
 Ralph Breaks the Internet



CITY OF SAN BRUNO

Community Services Department

DATE: May 20, 2021

TO: Culture and Arts Commission

FROM: Tim Wallace, Community Services Superintendent
Ann Mottola, Community Services Director

SUBJECT: Discuss Local Cultural or Arts Organizations to Present at Future Meetings and Establish Protocols Related to Cultural or Arts Organizations Presentations

BACKGROUND:

In the past few months, several Commissioners have expressed to Staff their interest in having presentations made from various arts and culture organizations that either serve or are located within the City of San Bruno. In an effort to provide more information to the Commission and the San Bruno Community about the various arts and cultural resources in the community, Staff is proposing to create a calendar of presentations for future Commission meetings.

DISCUSSION:

Presentations are often included on agendas for various City committees, commissions, and Council Meetings. With the recent interest from the Culture and Arts Commission to include presentations from local arts and culture organizations, Staff will be asking Commissioners to forward to Staff contact information for any organization they would like to have make a presentation. These recommendations can be made at any time to Staff who will vet out the organization to determine if their mission is germane to the work of the Commission and to schedule a presentation at a Commission meeting. Staff initiate outreach to the organization being invited and discuss outlines of what is to be presented so they can assist with their presentation needs.

In order to jumpstart this program of presentations, Staff recommends that each Commissioner take time between the May 20 and June 17 meetings to research and consider which organization(s) they would like to invite to present at a future meeting. Each Commissioner should be prepared to discuss their selection(s) at the June 17 meeting. Staff will collect contact information and start to include presentations at future Commission Meetings.

In addition, Staff recommends invitations be limited to organizations that either serve or are located within the City of San Bruno.

FISCAL IMPACT:

None.

ATTACHMENTS:

None.